

AGILE PLANNING, ESTIMATION, AND PRIORITIZATION

Week 4

| GUIDANCE FOR WEEK 4

Spend your week wisely. Track your time spent. Allocate enough time. Avoid scheduling days that are not ideal for study or might interfere with your ability to give your fullest attention to the material.

In this guidebook:

- What to think about and how to prepare
- What to read and watch
- How to assess your learning and progress
- What additional resources and other ways to go beyond are available

CONTINUING YOUR STUDIES IN WEEK 4

This week is dedicated to agile planning methods and metrics. Some concepts might be different and new compared to what you are familiar with in predictive project management.

As you progress through the content of this week, as always, try to get a holistic view of what agile planning concepts mean and how they relate to each other. Also, think about what they mean to you and the organization you work for.

THINK

Which planning, estimation, and prioritization methods do you know? _____

How do you think estimation could be done in agile, and what is the main difference in your opinion? _____

How do you determine and prioritize requirements within your project(s)? _____

What is important when reassessing the backlog due to changing requirements or changes in the project environment? _____

What do you think are common challenges when it comes to estimating work? _____

IMPORTANT ACTIONS

Each week there are some important tasks you must complete to ensure your exam preparation and application process is in order. These items are additional actions to do outside of your studies.

This week's task:

- ☐ The PMI-ACP application requires candidates to provide important details such as project work experience. This week, let's focus on the experience section of the application. Start by opening a new PMI-ACP exam application by clicking on "[Apply now](#)"¹. In the form, after providing your contact details, list your relevant projects from the last five years for general project experience (not needed if you are a PMP certification holder in good standing). This experience has to be separate from your agile project work. Agile project experience can be no longer than three years old.
- ☐ In the case of an audit, make sure that for each of the projects you are listing, a supervisor or colleague / representative from the organization is available to verify and confirm that you worked on that project, in the role described.

WATCH

Mark your completion of the Agile PrepCast™ lessons in the table below. This chart provides you a suggested path. Ideally, if you have enough time, you want to complete all lessons. Nonetheless, you are the master of your time and can leverage our suggestions as to what is required, recommended, and optional to best manage your preparation.

✓ Check off when finished

Lesson #	Lesson Title	Complete	Duration	Status
L04.00	Agile Project Planning Initiation Concepts		0:37:00	Required
L04.01	Agile Project Planning Execution Concepts		0:39:48	Required
L04.02	Agile Release & Iteration Planning Concepts		0:35:55	Required
L04.03	Agile Monitoring Concepts		0:38:29	Required
L05.00.1	Agile Estimation Concepts - Part 1		0:19:18	Required
L05.00.2	Agile Estimation Concepts - Part 2		0:20:29	Required
L05.20	High-Level Estimation Before Project Start (Interview)		0:30:11	Recommended
L06.00.1	Agile Analysis Concepts - Part 1		0:24:17	Required
L06.00.2	Agile Analysis Concepts - Part 2		0:25:55	Required
L06.01	Agile Design Concepts		0:40:56	Recommended
L11.00	General Agile Metrics Concepts		0:19:48	Required
L11.01	Variance and Trend Analysis: Agile Metrics Concepts		0:28:38	Required
L11.10	Advanced Agile Metrics Concepts		0:29:23	Recommended

¹ The application will remain open for further editing before submission for a total of 90 days.

READ

Mark your completion of reading the topics and other resources in the table below.

Topic / Resource	Complete
Agile Practice Guide: Chapters 4 and 5 (Implementing Agile)	

OTHER RESOURCES

Here are some other resources for you to reference, listen to, or consider. These resources are considered complementary to the core content and therefore, they are optional. Use these resources at your own discretion to gain more insight and examples of the content to broaden your understanding of the material.

- ☐ *PMI-ACP Exam Prep* by Mike Griffiths²: Chapters 2 and 5, pages 83-146 and 243-320
- ☐ Forum posts: [Lessons Learned](#) by PMI-ACP exam takers
- ☐ Article: [The 7 Formulas You Need for the PMI-ACP® Exam](#)
- ☐ Article: [Agile Estimation Techniques](#)
- ☐ Conference Paper: [The Mindset behind Estimating and Planning for Agile](#)
- ☐ Article: [PMI -ACP Tools and Techniques: Agile Estimation](#)
- ☐ Article: [PMI -ACP Tools and Techniques: Value-Based Prioritization](#)

² *PMI-ACP Exam Prep* – Updated 2nd Edition (for exams taken after March 2018), Mike Griffiths, RMC Publications 2015

ASSESS YOURSELF

Assess your progress. The PMI-ACP® exam tests your knowledge and understanding of agile values, principles, practices, and concepts, but remember – it is only a test. Therefore, practice taking quizzes and review your results.

- ☐ Complete 5-10 questions dedicated to the topics of this week in a Timed & Learning Quiz in the [PMI-ACP exam simulator](#) to assess your current knowledge.

- ☐ Don't forget to spend time reviewing your assessment results and explanations.

Understanding the reasons for answering questions incorrectly is essential in identifying your knowledge gaps. If time permits, go over the correctly answered questions as well, to confirm that your selection of the answer was informed rather than a guess.

Room for your notes to self:

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8502 E Chapman Ave, Suite 349

Orange, CA 92869 USA

Email: support@pm-prepcast.com

Internet: www.osp-international.com

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