



AGILE COMMUNICATION WITH STAKEHOLDERS & TEAM

Week 3

| GUIDANCE FOR WEEK 3

Spend your week wisely. Track your time spent. Allocate enough time. Avoid scheduling days that are not ideal for study or might interfere with your ability to give your fullest attention to the material.

In this guidebook:

- What to think about and how to prepare
- What to read and watch
- How to assess your learning and progress
- What additional resources and other ways to go beyond are available

CONTINUING YOUR STUDIES IN WEEK 3

This week is all about communication with your team and your stakeholders – in close alignment with the [Agile Manifesto](#) values “Individuals and interactions over processes and tools” and “Customer collaboration over contract negotiation”.

As you progress through the content of this week, as always, try to get a holistic view of what agile communication concepts mean and how they relate to each other. Also, think about what they mean to you and the organization you work for.

THINK

Based on your experience, how does a relationship with stakeholders affect the team and their productivity? _____

What aspect of the relationship with stakeholders is most important to you, and why? _____

What are the most important success factors for team building, in your opinion? _____

What is done in your organization to foster team building, and what has proven the most valuable to you? _____

How do you think an agile mindset can support both team building and the establishment of a productive relationship with key stakeholders? _____

IMPORTANT ACTIONS

Each week there are some important tasks you must complete to ensure your exam preparation and application process is in order. These items are additional actions to do outside of your studies.

This week's task:

- ☐ Validate that your study routine and your environment are effective. Are you covering and comprehending the content from your weekly assignments? You may want to check out our forum to see how others prepared for their exam and review their lessons learned. You can also submit a post in the forum asking for feedback on your approach to study.


WATCH

Mark your completion of the Agile PrepCast™ lessons in the table below. This chart provides you a suggested path. Ideally, if you have enough time, you want to complete all lessons.

Nonetheless, you are the master of your time and can leverage our suggestions

as to what is required, recommended, and optional to best manage your preparation.

✓ Check off
when finished

Lesson #	Lesson Title	Complete	Duration	Status
L03.00	Agile Communication Types		0:23:23	Required
L03.01	Agile Stakeholder Communication		0:30:50	Required
L03.02	Agile Collocated Team Communication		0:28:57	Required
L03.03	Agile Distributed Team Communication		0:37:51	Required
L03.04	Agile Team Building		0:41:02	Required
L03.10	Advanced Communication Concepts		0:28:37	Required
L04.20	Maintaining Stakeholder Involvement (Interview)		0:30:25	Required
L08.00.1	Agile Soft Skills Negotiation Concepts - Part 1		0:29:52	Required
L08.00.2	Agile Soft Skills Negotiation Concepts - Part 2		0:40:15	Required
L08.10	Developmental Mastery Models		0:11:22	Required
L08.20	Emergent Leadership (Interview)		0:28:39	Required

READ

Mark your completion of reading the topics and other resources in the table below.

Topic / Resource	Complete
Agile Practice Guide: Chapter 3 (Life Cycle Selection)	

OTHER RESOURCES

Here are some other resources for you to reference, listen to, or consider. These resources are considered complementary to the core content and therefore, they are optional. Use these resources at your own discretion to gain more insight and examples of the content to broaden your understanding of the material.

- ☐ *PMI-ACP Exam Prep* by Mike Griffiths¹: Chapters 3-4, pages 147-242
- ☐ Article: [Communication on Agile Software Teams](#)
- ☐ Article: [Why do agile teams focus on frequent communications and their WBS?](#)

ASSESS YOURSELF

Assess your progress. The PMI-ACP® exam tests your knowledge and understanding of agile values, principles, practices, and concepts, but remember – it is only a test. Therefore, practice taking quizzes and review your results.

- ☐ Complete 5-10 questions dedicated to the topics of this week in a Timed & Learning Quiz in the [PMI-ACP exam simulator](#) to assess your current knowledge.
- ☐ Don't forget to spend time reviewing your assessment results and explanations.
Understanding the reasons for answering questions incorrectly is essential in identifying your knowledge gaps. If time permits, go over the correctly answered questions as well, to confirm that your selection of the answer was informed rather than a guess.

¹ *PMI-ACP Exam Prep* – Updated 2nd Edition (for exams taken after March 2018), Mike Griffiths, RMC Publications 2015

[illegible]

Copyright and Disclaimer

Published by:

OSP International LLC

8502 E Chapman Ave, Suite 349

Orange, CA 92869 USA

Email: support@pm-prepcast.com

Internet: www.osp-international.com

OSP International LLC has been reviewed and approved as a provider of project management training by the Project Management Institute (PMI)®. As a PMI Registered Education Provider (R.E.P.), OSP International LLC has agreed to abide by PMI established quality assurance criteria.

Copyright© 2020 OSP International LLC. All rights reserved.

The PM PrepCast, The Agile PrepCast, The PM Podcast, The Project Management Podcast, The PDU Podcast and PM Exam Simulator are trademarks of OSP International LLC.

PMI, PMP, CAPM, PgMP, PMI-ACP, PMI-SP, PMI-RMP and PMBOK are trademarks of the Project Management Institute, Inc. PMI has not endorsed and did not participate in the development of this publication. PMI does not sponsor this publication and makes no warranty, guarantee or representation, expressed or implied as to the accuracy or content.

Every attempt has been made by OSP International LLC to ensure that the information presented in this publication is accurate and can serve as basic information in preparation for the PMP® certification exam.

However, OSP International LLC accepts no legal responsibility for the content herein. This document or the course that it is part of should be used only as a reference and not as a replacement for officially published material. Using the information from this document does not guarantee that the reader will pass the PMI-ACP certification exam. No such guarantees or warranties are implied or expressed by OSP International LLC.

This publication is not intended for use as a source of legal, financial or human resource management advice.

Reproduction or translation of any part of this work without the permission of the Publisher is against the law. No part of this work may be reproduced or transmitted in any form or by any means, electronic, manual photocopying, recording, or by any information storage or retrieval system, without prior written permission by the Publisher.

Title image credit: iStockPhoto / 1139897930